



Full-time Employment

Education Program Manager, Mobile Unit

ROLE TITLE

Education Program Manager,
Mobile Unit

REPORTS TO

Director, UEC

EMPLOYMENT TYPE

Full-time, Permanent

CONDITIONS OF EMPLOYMENT

Vulnerable Sector Check
Proof of two COVID-19 vaccinations
Driver's License

LOCATION

Fredericton, NB

START DATE

As soon as possible

SALARY RANGE

\$62-72k

TO APPLY

Email your cover letter and resume
as one document titled:
(Last Name, First Name, Position)

CONTACT EMAIL

careers@ulnoowegeducation.ca

Preference is given to Indigenous applicants; therefore, we encourage you to self-identify in your cover letter or resume

Ulnooweg Education Centre (UEC) is seeking a skilled Education Program Manager to launch a new mobile program serving First Nations Communities across New Brunswick while managing a team of program facilitators within the technology and education space.

THE OPPORTUNITY:

Reporting to Director, UEC the Education Program Manager will be responsible for managing the delivery of science, technology, engineering, art and math (STEAM) and cultural educational programs. Educational programming will be delivered via a vehicular mobile unit, equipped with technology-enabled curriculum and project information to provide grassroots, community-based educational sessions from our course catalogue. The Education Program Manager will initiate the co-creation of this course catalogue alongside Ulnooweg's Cultural Officer. As the program evolves, the responsibilities of the Education Program Manager will change with it. Adaptability is a key attribute of a successful candidate. This role is based in Fredericton, New Brunswick.

KEY RESPONSIBILITIES:

- Ensure that all projects and programs created by the incumbent's team include the knowledge systems grounded in Etuaptmunk – the gift of multiple perspectives – also referred to as a Two-Eyed Seeing approach.
- Work with the Cultural Officer to co-create the course catalogue for STEAM programs offered through the mobile unit, with a focus on enhancing educational outcomes for students K-12 through innovative teaching methodologies.
- Coordinate educational delivery events with Indigenous communities across New Brunswick.
- Capture, summarize and report on delivery metrics to Program Funders and Grantors, liaising with this group through a combination of regular in-person and online meetings.
- Oversee maintenance of the mobile unit to ensure the vehicle is in good working condition and schedule maintenance as needed.
- Lead a team of two to four program facilitators.
- Manage and train the program facilitators on the course catalogue



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BENEFITS

Medical and Dental coverage
Disability coverage
3 weeks paid vacation
Paid sick leave
Special leave
Statutory holidays

ORGANIZATIONAL PERKS

Mi'kmaw Language Training
Cultural Education Programs
Annual Holiday closure

ABOUT UEC

The Ulnooweg Education Centre is an Indigenous-led registered charitable organization that aims to bring foundational change and empower Atlantic Canada's Indigenous communities through the advancement of education. Our mandate is reflected in three major pillars ranging from collaborative research to the development, and delivery of quality educational programs.

Programs and initiatives are focused on the key areas of science & innovation, agriculture, forestry and financial literacy.

To learn more visit:
www.ulnooweeducation.ca

to ensure they can assist and lead in educational program delivery as required.

- Represent the Ulnooweg team alongside our partners (Joint Economic Development Initiative [JEDI], the McKenna Institute at the University of New Brunswick, etc.). and communications.

QUALIFICATIONS

- Understanding and experience of working with diverse knowledge systems. Particularly in the Mi'kmaq understanding of Etuaptmumk, the gift of multiple perspectives, or Two-Eyed Seeing and commitment to practices that align with Netukulimk
- Experience working with Indigenous organizations, communities and/or youth-serving groups and knowledge-holders
- Post-secondary education or training with specialization in education, information technology, STEAM or equivalent experience working with educational technology (e.g., 3D printers, laser cutters, Lego robotics, scratch programming, 3D modelling, etc.) is required
- Minimum of 2-3 years' experience managing projects and teams is required
- Highly developed skills in facilitation, teaching and training (specifically with students in grades K-12) are required
- Experience with curriculum development, instructional/educational resource design or pedagogical strategy implementation is required
- Frequent travel will be required with this role: Class 5 vehicle license is required
- Proficiency in graphic design is an asset
- Additional language
- Experience working in makerspaces, Fab Labs or other STEAM fields is an asset